



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta
Director

TITLE: DRIVER - MESSENGER

SALARY: \$26,458 - \$31,619 annually

LOCATION: Monroe County Department of Human Services

JOB SUMMARY:

This position is responsible for delivering materials, supplies and mail and transporting passengers to and from various offices and other locations. Duties include performing a variety of routine tasks related to the handling of messages, cargo and passengers. The employee reports directly to, and works under the general direction of a department head or other higher-level staff person. Supervision of others is not a responsibility of this class. Does related work as required.

MINIMUM QUALIFICATIONS:

Possession of a valid New York State Class D driver's license.

SPECIAL REQUIREMENTS:

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN SERVICES
111 WESTFALL ROAD - HUMAN RESOURCES RM.752B
ROCHESTER, NY 14620

Posting Date: March 15, 2021

Posting Deadline: Until Filled